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# CITY OF DEQUINCY, LOUISIANA ANNUAL FINANCIAL REPORT **SEPTEMBER 30, 2001**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date  $\frac{4}{10}$ 

# ANNUAL FINANCIAL REPORT September 30, 2001

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# September 30, 2001

# MAYOR

The Honorable L. A. Henagan

# CITY COUNCIL

Mr. Lawrence Henagan

Mr. Malcolm Lyle

Ms. Denise Maddox

Mr. Charles Russell

Mr. Clarence Thomas

# LEGAL COUNSEL

Mr. Adrian Cox

# CITY CLERK

Ms. Tammy Pinder

# McElroy, Quirk & Burch

A Professional Corporation • Certified Public Accountants • Since 1925 800 Kirby Street • P.O. Box 3070 • Lake Charles, LA 70602-3070 337 433-1063 • Fax 337 436-6618 • Web page: www.mqb-cpa.com

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Carl W. Comeaux, CPA
Barbara Hutson Gonzales, CPA
Martin L. Chehotsky, CPA, CFE
Robert M. Gani, CPA, MT
Tina Demarest Barrett, CPA, CVA
Mollie C. Broussard, CPA

Billy D. Fisher, CPA

Jason L. Guillory, CPA

Greg P. Naquin, CPA, CFP<sup>TM</sup>



Charles P. Quirk, CPA, Retired Otray J. Woods Jr., CPA, Inactive Robert F. Cargile, CPA, Inactive William A. Mancuso, CPA, Retired Judson J. McCann Jr., CPA, Retired

CFE - Certified Fraud Examiner
MT - Masters of Taxation
CVA - Certified Valuation Analyst
CFP - Certified Financial Planner

#### REPORT OF INDEPENDENT AUDITORS

Honorable Mayor and City Council City of DeQuincy DeQuincy, Louisiana

We have audited the accompanying general purpose financial statements and the combining, individual fund, and account group financial statements of the City of DeQuincy, Louisiana, as of and for the year ended September 30, 2001, as listed in the table of contents. These financial statements are the responsibility of the City's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the City of DeQuincy, Louisiana, as of September 30, 2001, and the results of its operations and the cash flows of its proprietary fund types for the year then ended in conformity with accounting principles generally accepted in the United States of America. Also, in our opinion, the combining, individual fund, and account group financial statements referred to above present fairly, in all material respects, the financial position of each of the individual funds and account groups of the City of DeQuincy, Louisiana at September 30, 2001, and the results of operations of such funds and the cash flows of individual proprietary funds for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with Governmental Auditing Standards, we have also issued a report dated November 13, 2001, on our consideration of the City of DeQuincy's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

Our audit was performed for the purpose of forming an opinion on the general purpose financial statements of the City of DeQuincy, Louisiana, taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audits of State, Local Governments, and Non-Profit Organizations, and is not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general purpose financial statements taken as a whole.

Lake Charles, Louisiana

Tray, Death & Beach

November 13, 2001

GENERAL PURPOSE FINANCIAL STATEMENTS (COMBINED STATEMENTS - OVERVIEW)

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# COMBINED BALANCE SHEET - ALL FUND TYPES, ACCOUNT GROUPS September 30, 2001

	Governmental Fund Types							
	•			Special		Debt	C	apital
ASSETS AND OTHER DEBITS	(	<u>General</u>		Revenue		Service	<u>Pr</u>	<u>ojects</u>
Cash	\$	46,321	\$	53,669	\$	94,875	\$	_
Investments		93,627		128,472		-		-
Receivables		47,557		-		-		-
Other receivables		439		-		-		-
Notes receivable, current								
portion		-		-		38,648		-
Other assets		100,000		-		4,050		-
Due from other funds		-		-		•-		-
Restricted assets:								
Cash and investments, at cost		_		-		••		-
Fixed assets (net of accumulated								
depreciation)		-		-		<b>~</b>		
Notes receivable, due after								
one year		-		-		-		•-
Amount available in debt								
service funds		-		-		•		-
Amount to be provided for								
retirement of general								
long-term debt							-	
Total assets	\$_	287,944	\$	182,141	\$_	137,573	\$	

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 oprietary Fund Types nterprise	General Fixed Assets	nt Groups Long-Term Debt	Total Memorandum Only
\$ 160,252	\$ -	\$ -	\$ 355,117
948,205	-	<b></b>	1,170,304
135,933	-	<b>-</b> ·	183,490
-	_	· ·	439
88,612	<b>-</b>		88,612
27,236		403	65,884
117,631	, –		221,681
98,722	-	<b>-</b> ·	98,722
5,327,325	2,653,585	· •	7,980,910
157,393	_		157,393
	-	137,573	137,573
		989,138	2 020 120
 <del> </del>		202,130	989,138
\$ 7,061,309	\$ 2,653,585	\$ 1,126,71	\$ 11,449,263

(continued on next page)

# COMBINED BALANCE SHEET - ALL FUND TYPES, ACCOUNT GROUPS September 30, 2001 (Continued)

		Governmental	Fund Types	
		Special	Debt	Capital
LIABILITIES AND EQUITY	General	Revenue	Service_	Projects
Liabilities:				
Notes payable	\$ -	\$ -	\$ -	\$ -
Accounts payable	28,044	12,770	-	-
Employees' retirement payable	_	-	-	-
Other accrued liabilities	380	2,667	-	-
Due to other funds	206	21,950	4,050	-
Payable from restricted assets:				
Customer deposits	_	••	-	-
General obligation bonds payable	_	-	-	-
Revenue bonds payable	-	-	-	-
Loans and notes payable				<u></u>
Total liabilities	28,630	37,387	4,050	
Fund equity:				
Contributed capital	-	_	-	-
Investment in general fixed				
assets	-	-	~	-
Retained earnings:				
Reserved for future loans	_	_	<b>-</b> -	-
Unreserved:				
Designated for capital				
expenditures	_	-	-	-
Undesignated	_	-	-	-
Fund balance:				
Reserved for debt service	-	-	133,523	-
Unreserved:				
Undesignated	259,314	144,754	<u>-</u>	
Total retained earnings/				
fund balance	259,314	144,754	133,523	<u> </u>
Total fund equity	259,314	144,754	133,523	
Total liabilities and				
fund equity	\$ 287,944	\$ 182,141	\$ 137,573	\$

See notes to financial statements

Proprietary	Account	Groups	
Fund	General		Total
Types	Fixed	Long-Term	Memorandum
Enterprise	Assets	Debt	Only
	<del>i </del>	<del> </del>	
\$ 60,818	\$ -	\$ -	\$ 60,818
86,560	-	-	127,374
2,822	•	-	5,869
1,817		-	1,817
195,475	-	_	221,681
98,722	_	-	98,722
-	₽-	70,000	70,000
1,283,356	<b>-</b>	1,056,711	2,340,067
151,467	<u></u>	<del>-</del>	151,467
1,881,037	<del>-</del>	1,126,711	3,077,815
3,648,218		-	3,648,218
-	2,653,585	<b>-</b>	2,653,585
171,621	_	-	171,621
100,000	· —		100,000
1,260,433	••	-	1,260,433
_	_	-	133,523
<b>-</b> -	<del>-</del>	<del></del> -	404,068
1,532,054	<u>-</u>	<del>-</del>	2,069,645
5,180,272	2,653,585		8,371,448
\$ 7,061,309	\$ 2,653,585	\$ 1,126,711	<u>\$ 11,449,263</u>

# COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES Year Ended September 30, 2001

	Governmental Fun			ntal Fund
	<del></del>			Special
		General		Revenue
Revenues:				
Taxes	\$	461,324	\$	370,425
Licenses and permits	~	110,629	4	570,425
Intergovernmental		16,074		-
Charges for services		143,204		_
Fines and forfeits		49,060		_
Miscellaneous		44,324		27,258
Interest on investments		5,198		5,494
Grants		135,805		91,489
Total revenues	<del></del>	965,618	-	494,666
1000-10100	<del></del>			1317000
Expenditures:				
Current:				•
General government		399,354		-
Public safety		473,526		-
Sanitation		148,826		_
Highways and streets		•		437,391
Culture and recreation		134,580		, -
Debt service		· _		-
Capital outlay		_		_
Total expenditures	-	1,156,286		437,391
Excess (deficiency) of revenues over				
expenditures		<u>(190,668</u> )		57,275
Other financing sources (uses):				
Operating transfers in		311,216		_
Operating transfers out		(55,675)		(4,264)
Total other financing sources (uses)	<del>-</del>	255,541		(4,264)
TOUR TOUR TELEVISION OF CABON,	<del></del>	2001011		(4)204)
Excess (deficiency) of revenues and other				
financing sources over expenditures and				
other uses		64,873		53,011
		-		•
Fund balance at beginning of year		194,441		843,632
Equity transfer	_	•	_	(751,889)
			•	
Fund balance at end of year	\$	259,314	<u>\$</u>	144,754

Тур	es			Totals
	Debt	Capital	Me	emorandum
8	Service	Projects	<u> </u>	Only
\$	-	\$ -	\$	831,749
	•-	-		110,629
	-	_		16,074
	-	••		143,204
	-	-		49,060
	-	_		71,582
	2,897	-		13,589
	<u> </u>	128,688		355,982
	2,897	128,688		1,591,869
·				
	-	-		399,354
_	-	-		473,526
		-		148,826
	_	-		437,391
	•	<del>-</del>		134,580
	225,363	_		225,363
_		133,446		133,446
	225,363	133,446		1,952,486
		<u> </u>	₹.	
	(222,466)	(4,758)		(360,617)
	224,114	-		535,330
	- 			(59,939)
•	224,114	<u></u>		475,391
		•		, , , , , , , , , , , , , , , , , , ,
	1,648	(4,758)		114,774
	152,618	4,758		1,195,449
	(20,743)	-,		(772,632)
<u>-</u> -	· \			
\$	133,523	<u>\$</u>	<u>\$</u>	537,591

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# COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES BUDGET (GAAP BASIS) AND ACTUAL-ALL GOVERNMENTAL FUND TYPES Year Ended September 30, 2001

		_	Ger	neral Fund		··
			•			ariance
					_	vorable
		Budget	<u></u>	Actual	( <u>Unf</u>	avorable)
Revenues:						
Taxes	\$	330,000	\$	461,324	\$	131,324
Licenses and permits		106,000		110,629		4,629
Intergovernmental		36,000		16,074		(19,926)
Charges for services		154,000		143,204		(10,796)
Fines and forfeits		25,000		49,060		24,060
Miscellaneous		7,900		44,324		36,424
Interest on investments		3,000		5,198		2,198
Grants		158,000		135,805		(22,195)
Total revenues	<u></u>	819,900		965,618	<del></del>	145,718
Expenditures:						
General government		398,900		399,354		(454)
Public safety		494,300		473,526		20,774
Sanitation		154,000		148,826		5,174
Highways and streets		_		-		-
Culture and recreation		141,200		134,580		6,620
Total expenditures		1,188,400		1,156,286		32,114
Excess (deficiency) of revenues						
over expenditures		(368,50 <u>0</u> )		(190,668)		177,832
Other financing sources (uses):						
Operating transfers in		421,150		311,216		(109,934)
Operating transfers out		-		(55,675)		(55,67 <u>5</u> )
Total other financing sources			-			
(uses)	<u></u>	421,150		255,541		(165,609)
Excess of revenues and other sources over expenditures						
and other uses		52,650		64,873		12,223
Fund balances at beginning of year		194,441		194,441		<u></u>
Fund balances at end of year	<u>\$</u>	247,091	<u>\$</u>	259,314	<u>\$</u>	12,223

See notes to financial statements

<u>,                                      </u>	Special	Revenue	Fund	Types	· <del>-</del>
				Var	tiance
				Favo	rable
B	udget	Actua	1	( <u>Unfav</u>	<u>(orable</u> )
\$	370,000	\$ 370,	425	\$	425
	-		-	•	-
	-		-		-
	-		-		<del>-</del>
	-		-		
	24,000	27,	258		3,258
	4,000	5,	494		1,494
	90,000	91,	489	<u> </u>	1,489
	<u>488,000</u>	494,	666		6,666
	-		-		-
	-		-		-
	~		-		-
	428,000	437,	391		(9,391)
			<u>-</u>		<b>-</b> -
	<u>428,000</u>	437,	391		(9,391)
<del></del>	60,000	57,	275		(2,725)
	_		•-		***
-	-	(4_	264)		(4,264)
	<del></del>	(4,	264)		(4,264)
	60,000	53,	011		(6,989)
<del></del>	91,743	91,	743	<del></del>	
<u>\$</u>	<u>151,743</u>	\$ 144,	754	\$	<u>(6,989</u> )

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# COMBINED STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN RETAINED EARNINGS - ALL PROPRIETARY FUND TYPES Years Ended September 30, 2001 and 2000

	Enterprise <u>Fund</u>
Operating revenues: Charges for services Rent Interest	\$ 1,676,170 4,875 6,906
Taxes Total operating revenues	$\frac{430,425}{2,118,376}$
Operating expenses: Personal services	294,728
Natural gas purchased	1,064,051
Materials and supplies	28,815
Heat, light and power	14,162
Depreciation	191,138
Other services and charges	362,753
Bad debts	47,658
Total operating expenses	2,003,305
Operating income	115,071
Nonoperating revenues (expenses):	200 202
Miscellaneous revenues and grants	298,207
Interest on investments	76,372
Interest and fiscal charges	$\frac{(70,721)}{200,050}$
Total nonoperating revenues (expenses)	303,858
Income before operating transfers	418,929
Transfers and other expenses:	CO 040
Transfers from other funds	59,940
Transfers to other funds	(535,332)
Total transfers and other expenses	<u>(475,392</u> )
Net (loss)	(56,463)
Add current year's depreciation on fixed assets acquired by funds externally restricted for capital expenditures that reduces contributed capital	132,834
Increase in retained earnings	76,371
Retained earnings at beginning of year	719,819
Net equity transfer	735,864
Retained earnings at end of year	<u>\$ 1,532,054</u>

See notes to financial statements

# COMBINED STATEMENT OF CASH FLOWS ALL PROPRIETARY FUND TYPES Year Ended September 30, 2001

	Enterprise <u>Fund</u>
CASH FLOWS FROM OPERATING ACTIVITIES	
Operating income	\$ 115,071
Adjustments to reconcile operating income to net cash	
provided by operating activities:	
Depreciation and amortization	190,898
Unrealized (gain)	(7,289)
Bad debts	47,658
Changes in assets and liabilities:	
(Increase) in accounts receivable	(75,937)
(Increase) in other assets	(27,196)
Increase in accounts payable	38,245
Net cash provided by operating activities	281,450
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES	
Miscellaneous revenues and grants	298,207
Operating transfers in	59,940
Operating transfers out	(535,332)
Advances from other funds	89,397
(Increase) in customer deposits	(2,772)
Net cash (used in) noncapital financing activities	<u>(90,560</u> )
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Acquisition of capital assets	(8,405)
Purchase of land	(20,000)
Note receivable	(144,000)
Equity transfer	21,222
Interest and fiscal charges paid	(70,721)
Loans made	(76,530)
Collections on note	38,230
Payments on notes and bonds	<u>(57,834</u> )
Net cash (used in) capital and related financing activities	(318,038)
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest on investments	76,372
Increase in investments	<u>92,983</u>
Net cash provided by investing activities	<u>169,355</u>
Net increase in cash and cash equivalents	42,207
Cash and cash equivalents:	
Beginning of year	216,767
End of year	\$ 258,974

See notes to financial statements

# NOTES TO FINANCIAL STATEMENTS September 30, 2001

# (1) Summary of Significant Accounting Policies

The City of DeQuincy, Louisiana was incorporated July 1, 1950 under the provisions of the Lawrson Act. The City operates under a Mayor-Council form of government, which took effect in 1991.

The accounting and reporting policies of the City of DeQuincy, Louisiana conform to accounting principles generally accepted in the United States of America as applicable to governments. Such accounting and reporting procedures also conform to the requirements of Louisiana Revised Statutes 24:517 and to guidance set forth in the Louisiana Municipal Audit and Accounting Guide, the General Accounting Office's Standards for Audits of Governmental Organizations, Programs, Activities and Functions, and to the industry audit guide, Audits of State and Local Governmental Units.

The following is a summary of certain significant accounting policies:

# A. Financial Reporting Entity

The accompanying financial statements include the various departments, activities, and organizational units that are within the control and authority of the Mayor and City Council of the City of DeQuincy, Louisiana. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth in Statement No. 14 of the Governmental Accounting Standards Board. This statement defines the reporting entity as the primary government and those component units for which the primary government is financially accountable. Financial accountability is defined as appointment of a voting majority of the component unit's board, and either a) the ability to impose will by the primary government, or b) the possibility that the component unit will provide a financial benefit to or impose a financial burden on the primary government.

Consistent with this criteria, the City of DeQuincy, Louisiana has no component units as of September 30, 2001.

#### B. Fund Accounting

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped, in the financial statements in this report, into four generic fund types and two broad fund categories as follows:

#### GOVERNMENTAL FUNDS

General Fund - The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another funds.

<u>Special Revenue Funds</u> - Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

<u>Debt Service Funds</u> - Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

Capital Projects Funds - Capital Projects Funds account for all financial resources segregated for the acquisition or construction of major capital projects.

#### PROPRIETARY FUNDS

Enterprise Funds - Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

#### ACCOUNT GROUPS

The accounting and reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus.

All governmental fund type operations are accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources". Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

General Fixed Asset Account Group - Fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the General Fixed Assets Account Group rather than in governmental funds. Assets purchased are recorded as expenditures in the governmental funds and capitalized at cost in the General Fixed Asset Account Group. The City has elected not to capitalize public domain ("infrastructure") fixed assets consisting of certain improvements including roads, bridges, sidewalks, and drainage improvements. No depreciation has been provided on general fixed assets.

General Long-Term Debt Account Group - Long-term liabilities expected to be financed from governmental funds are accounted for in the General Long-Term Debt Account Group, not in the governmental funds.

The two account groups are not "funds". They are concerned only with the measurement of financial position. They are not involved with measurement of results of operations.

Cash and Cash Equivalents - For purposes of the statement of cash flows, the proprietary funds consider all highly liquid investments (including restricted assets) with a maturity of three months or less when purchased to be cash equivalents.

#### C. Basis of Accounting

Basis of accounting refers to when revenues and expenditures (or expenses) are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

All governmental funds are accounted for using a financial resources measurement focus whereby only current assets and current liabilities generally are included on the balance sheet and increases or decreases in net current assets are presented in the operating statements. These funds utilize the modified accrual basis of accounting. Revenues are recognized when they become both measurable and available to finance expenditures of the current period. Certain revenues such as sales tax, property tax, and charges for services are assessed and collected in such a manner that they can be accrued appropriately. Expenditures are recognized in the accounting period in which the liability is incurred, if measurable, except for principal and interest on general long-term debt which are recognized when due. Also, expenditures for accrued compensated absences are not recognized until they are payable from current available financial resources.

The proprietary fund is accounted for and reported using a flow of economic resources measurement focus. This means that all assets and liabilities associated with the operation of these funds are included on the balance sheet and fund equity consists of contributed capital and retained earnings. The operating statements for the proprietary fund presents increases or decreases in net total assets.

Fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the General Fixed Assets Account Group, rather than in governmental funds. Assets purchased are recorded as expenditures in the governmental funds and capitalized at cost in the General Fixed Asset Account Group. The City has elected not to capitalize public domain ("infrastructure) fixed assets consisting of certain improvements including roads, bridges, sidewalks, and drainage improvements. No depreciation has been provided on general fixed assets.

Long-term liabilities expected to be financed from governmental funds are accounted for in the General Long-Term Debt Account Group, not in the governmental funds.

The two account groups are not "funds". They are concerned only with the measurement of financial position. They are not involved with measurement of results of operations.

The Governmental Accounting Standards Board (GASB) Statement Number 20 (effective for financial statements for periods beginning after December 15, 1993) provides guidance on accounting and financial reporting for proprietary fund types and allows proprietary fund types to choose one of two options in applying pronouncements issued by the Financial Accounting Standards Board (FASB) after November 30, 1989. The City of DeQuincy has elected to use the first option for reporting its activities. This approach applies all GASB pronouncements and FASB Statements and Interpretations, Accounting Principles Board (APB) Opinions, and Accounting Research Bulletins (ARBs) issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements. Changes to FASB statements and interpretations, APB Opinions and ARBs issued after November 30, 1989, would not apply unless adopted by GASB.

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### D. Budgets and Budgetary Accounting

The City follows these procedures in establishing the budgetary data reflected in the financial statements:

- 1. Prior to September 30, the City Clerk submits to the Mayor and Commissioners a proposed operating budget for the fiscal year commencing the following October 1. The operating budget includes proposed expenditures and the means of financing them.
- 2. A summary of the proposed budget is published and the public notified that the proposed budget is available for public inspection. At the same time, a public hearing is called.
- 3. A public hearing is conducted to obtain comments.

- 4. Prior to September 30, the budget is legally enacted through passage of an ordinance.
- 5. Any revisions that alter total expenditures of any fund must be approved by the Mayor and Town Council. Expenditures cannot legally exceed appropriations on a fund level.
- 6. Formal budgetary integration is employed as a management control device during the year for the General and Special Revenue Funds.
- 7. All budgetary appropriations lapse at the end of each fiscal year.
- 8. Budgets for the General and Special Revenue Funds are adopted on a basis consistent with accounting principles generally accepted in the United States of America (GAAP). Budgeted amounts are as originally adopted, or as amended by the Mayor and Council.
- 9. Budgets are amended to remain in compliance with state law.

Encumbrance accounting is not used.

#### E. Cash, Cash Equivalents and Investments

Cash and cash equivalents include amounts in demand deposits and state and national banks certificates of deposit.

#### Investments:

Louisiana state statutes authorize the City to invest in United States bonds, treasury notes, or certificates, or time certificates of deposit of state banks organized under the Laws of Louisiana and national banks having the principal office in the State of Louisiana, investment as stipulated in R.S. 39:1271, or any other federally insured investment, or in mutual or trust fund institutions, which are registered with the Securities and Exchange Commission under the Security Act of 1933 and the Investment Act of 1940, and which have underlying investments consisting solely of and limited to securities of the United States government or its agencies. In addition, local governments in Louisiana are authorized to invest in the Louisiana Asset Management Pool, Inc. (LAMP), a nonprofit corporation formed by an initiative of the State of Louisiana and organized under the laws of the State of Louisiana, which operates a local government investment pool. Investments are stated at fair market value.

#### F. Property Taxes

Property taxes levied in any one year are recognized as revenues of that year.

#### G. Bad Debts

Uncollectible amounts due for customers' utility receivables are recognized as bad debts at the time information becomes available which would indicate the uncollectibility of the particular receivable.

#### H. Fixed Assets

City of DeQuincy:

All fixed assets are stated at historical cost or estimated historical cost if actual historical cost is not available. Two hundred twenty thousand six hundred dollars (\$220,600) of fixed assets in the general fixed asset account group are stated at estimated historical cost. These costs were estimated based on price levels at the estimated date of acquisition.

Depreciation of all exhaustible fixed assets used by proprietary funds is charged as an expense against their operations. Accumulated depreciation is reported on the proprietary fund balance sheets. Depreciation has been provided over the estimated useful lives using the straight line method. The estimated useful lives are as follows:

B	suilding and improvements	15-33 1/3	years
L	easehold improvements	10	years
G	as distribution system	10-25	years
A	utos and trucks	3~5	years
M	achinery and equipment	5-10	years

Depreciation recorded in the proprietary fund on fixed assets acquired with contributed capital from grants externally restricted for capital acquisitions and construction has been closed to contributed capital.

# I. Accumulated Unpaid Sick Pay and Vacation

City of DeQuincy:

There exists no liability for accumulated unpaid sick pay and vacation for the City of DeQuincy, Louisiana.

#### J. Total Columns on Combined Statements - Overview

Total columns on the Combined Statements - Overview are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

#### K. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### L. Inventory

City of DeQuincy:

Purchase of various operating supplies are regarded as expenditures at the time purchased, and inventories of such supplies (if any) are not recorded as assets at the close of the fiscal year. Such amounts are not material in relation to total assets.

# (2) Cash and Cash Equivalents and Investments

#### City of DeQuincy:

Cash and cash equivalents of the City are classified into three categories to give an indication of the level of risk assumed at year end. Category 1 includes deposits insured or collateralized with securities which are held by the City or its agent in the name of the City. Category 2 includes deposits collateralized with securities held by the pledging financial institution's trust department or agent in the City's name. Category 3 includes uncollateralized deposits including any securities held by the financial institution, or by its trust department or agent, but not in the name of the City.

#### Cash:

The City of DeQuincy maintains demand and time deposits through local depository banks which are members of the Federal Reserve System.

Deposits in excess of federally insured amounts are required by Louisiana state statute to be protected by collateral of equal market value. Authorized collateral includes general obligations of the U.S. government, obligations issued or guaranteed by an agency established by the U.S. government, general obligation bonds of any state of the U.S., or of any Louisiana parish, municipality, or school district.

The City's bank demand and time deposits at year end were entirely covered by federal depository insurance or by pledge of securities owned by the financial institution in the City's name.

Balances at September 30, 2001 are as follows:

		Category			Carrying
	1	2	3	Amount	Balance
Deposits	<u>\$ 248,092</u>	\$ 293,962	<u>\$ -</u>	<u>\$ 542,054</u>	\$ 453,839

#### Credit risk categories:

The City's investments are categorized below in accordance with GASB Statement No. 3 to give an indication of the level of risk assumed at year end. Category 1, which represents the lowest level of risk, includes investments and deposits that are insured or registered or for which the securities are held by the City or its agent in the City's name. Category 2 includes uninsured and unregistered investments with the securities held by the financial institution's trust department or agent in the City's name. Category 3, which represents the greatest level of risk, includes uninsured and unregistered investments or deposits which are not protected by collateral, or for which securities are not held in the City's name.

		Category	· <del></del>		Fair
	1	2	3	Cost	Value
Investments:					
Certificates of					•
deposit	\$ 200,000	\$ 47,812	\$ -	\$ 247,812	\$ 247,812
LAMP	-	-	-	809,524	809,524
U.S. Treasury					
securities		112,968		109,773	112,968
	\$ 200,000	<u>\$ 160,780</u>	<u>\$</u> -	\$ 1,167,109	<u>\$ 1,170,304</u>

#### Investments:

Included in investments is \$809,524 in the Louisiana Asset Management Pool, Inc. (LAMP), a local government investment pool (see Summary of Significant Accounting Policies). In accordance with GASB Codification Section I50.165 the investment in LAMP at September 30, 2001, is not categorized in the three risk categories provided by GASB Codification Section I50.164 because the investment is in the pool of funds and therefore not evidenced by securities that exist in physical or book entry LAMP is administered by LAMP, Inc., a nonprofit corporation form. organized under the laws of the State of Louisiana, which was formed by an initiative of the State Treasurer in 1993. The corporation is governed by various organizations of local government, the Government Finance Officers Association of Louisiana, and the Society of Louisiana CPAs. Only local governments having contracted to participate in LAMP have an investment interest in its pool of assets. The primary objective of LAMP is to provide a safe environment for the placement of public funds in short-term high-quality investments. The LAMP portfolio includes only securities and other obligations in which local governments in Louisiana are authorized to invest. Accordingly, LAMP investments are restricted to securities issued, guaranteed, or backed by the U.S. Treasury, the U.S.

Government, or one of its agencies, enterprises, or instrumentalities, as well as repurchase agreements collateralized by those securities. The dollar weighted average portfolio maturity of LAMP assets is restricted to not more than 90 days, and consists of no securities with a maturity in excess of 397 days. LAMP is designed to highly liquid to give its participants immediate access to their account balances.

A reconciliation of cash and investments is as follows:

	Balance Sheet	Carrying Amount By Category
Balance sheet:		
Cash	\$ 355,117	\$ 355,117
Restricted asset	98,722	98,722
	453,839	453,839
Investments:		
Certificates of deposit	247,812	247,812
Louisiana Asset Management Pool, Inc.	809,524	-
U.S. Treasury securities	112,968	112,968
	1,170,304	<u>360,780</u>
	<u>\$ 1,624,143</u>	<u>\$ 814,619</u>

The market value is equal to the carrying amount of all investments.

#### (3) Ad Valorem Taxes

For the year ended September 30, 2001, taxes of 6.07 mills were levied on property with assessed valuations totaling \$10,929,690 and were dedicated for general corporate purposes. Total taxes levied were \$66,343.

Property taxes attach as an enforceable lien on property as of April 30. Taxes are levied on November 1.

# (4) Changes in General Fixed Assets

A summary of changes in general fixed assets follows - City of DeQuincy:

	Balance 9-30-00	Additions	Deletions	Balance 9-30-01
Building	\$ 621,147	\$ -	\$ -	\$ 621,147
Improvements other than				
buildings	4,381,047	109,969	3,292,267	1,198,749
Equipment	303,194	6,972	47,000	263,166
Vehicles	570,523	-	-	570,523
Construction in progress	506,467	133,446	639,913	
Total general fixed				
assets	\$ 6,382,378	<u>\$ 250,387</u>	\$ 3,979,180	<u>\$ 2,653,585</u>

A summary of proprietary fund types property, plant, and equipment at September 30, 2001 follows:

City of DeQuincy:	
Land	\$ 48,950
Buildings and improvements	2,579,527
Gas distribution system	593,094
Autos and trucks	106,468
Machinery and equipment	224,177
Sewer system	3,926,426
Total	7,478,642
Less accumulated depreciation	<u>2,151,317</u>
	\$ 5,32 <u>7,325</u>

# (5) Long-Term Debt

Summary of changes in long-term debt - City of DeQuincy:

	Balance 10-1-00	Additions	Retirements	Transfers	Balance 9-30-01
General long-term debt: Revenue bonds payable Enterprise: Certificates of indebtedness-Series	\$ 2,573,854	<b>\$</b> -	\$ 133,720	\$(1,313,423)	\$ 1,126,711
1995	240,053	-	43,137	-	196,916
Sewer bonds	<del></del>	<u> </u>	14,695	1,313,423	1,298,728
•	\$ 2,813,907	\$	<b>\$ 191,552</b>	\$ -	\$ 2,622,855

Bonds and notes payable at September 30, 2001 are comprised of the following individual issues:

# General obligation debt:

# Revenue bonds:

\$500,000 Public Improvement Refunding Bonds, Series 1993 of serial bonds due in annual installments of \$20,000 to \$70,000 through 2002; interest at 4.05 to	
6 percent	\$ 70,000
o porodic	,
\$1,231,433 Utility Revenue Refunding Bonds Series	
1998, single bond due in annual installments of	
\$438,861 to \$157,373 through 2001; interest at 7.20	
percent. This bond was used to advance refund the	
\$1,257,856 Utility Revenue Refunding Bonds of 4-11-89	<u>1,056,711</u>
	1,126,711

# Enterprise fund debt:

\$425,000 Certificate of Indebtedness Series 1995 due	
in quarterly installments of \$8,000 to \$13,500 through 2005; interest at 5.25%. These funds were	
used to purchase a building to be used for economic	
development 196,91	6
\$1,000,000 Sewer Revenue Bond, due in monthly	
installments of \$4,540, including interest at 4.5	
percent. These funds were used to construct the	
sewer treatment plant 954,88	32
\$349,000 Sewer Revenue Bond, due in monthly	
installments of \$1,584, including interest at 4.5	
percent. These funds were used to make improvements	
to the Westside sewer treatment facility <u>343,84</u>	16
\$ 1,495,64	14

The annual requirements to amortize all debt outstanding as of September 30, 2001, including interest payments of \$1,768,586, are as follows:

# Annual Requirements to Amortize Long-Term Debt September 30, 2001

Year Ending September 30	<u>Revenue</u>
2002-06	\$ 1,434,417
2007-11	1,094,717
2012-16	367,468
2017-21	367,468
2022-38	1,126,871
	<u>\$ 4,390,941</u>

The amount of \$152,618 is available in the Debt Service Funds to service the revenue bonds.

(6) Dedication of Proceeds and Flow of Funds - 2% Sales and Use Tax

Proceeds of a 1% sales and use tax levied by the City of DeQuincy (2001 collections \$370,425; 2000 \$360,535) are dedicated as follows:

- 1. Provide funds for the maintenance of the City's streets.
- Proceeds of the sales and use tax have been pledged and dedicated to the retirement of Street Public Improvement Bonds of 1967.

Proceeds of an additional 1% sales and use tax levied by the City of DeQuincy, effective December 1, 1983 (2001 collections \$370,425; 2000 \$360,535) are dedicated as follows:

- 1. Proceeds of the sales and use tax have been pledged and dedicated to the retirement of bonds and interest coupons to be issued for sewer improvements of the City.
- 2. Provide funds for the maintenance of the City's sewer system.

Proceeds of a 1/2% sales and use tax levied by the City effective October 1, 1993 (2001 collections \$185,212; 2000 \$180,268) are dedicated as follows:

- 1. 58% of proceeds are dedicated to Police Department expenses.
- 2. 42% of proceeds are dedicated to Fire Department expenses.

# (7) Individual Fund Interfund Receivable and Payable Balances

Such balances at September 30, 2001 were:

<u>Fund</u>	Interfund <u>Receivables</u>			Interfund Payables	
General Fund	\$	100,000	\$	206	
Special Revenue Funds:					
Sales Tax Fund		-		21,950	
Enterprise Funds:					
Gas Utility Revenue Fund		7,500		95,475	
Sewer Utility Fund		110,131		-	
Industrial Airpark Fund	•	<del></del>	<del></del>	100,000	
	<u>\$</u>	217,631	<u>\$</u>	217,631	

### (8) Gas Utility Revenue Fund

During the year, the Gas Utility Revenue Fund purchased 1,357,110 cubic feet of natural gas, and sold 1,271,398 cubic feet. This leaves an unaccounted difference of 85,712 cubic feet, or 6.32% of the total amount of natural gas purchased.

At September 30, 2001 there were approximately 1,703 customers being served by the gas distribution system. The total amount of gas billed during the year was \$1,477,560, resulting in an average monthly bill of \$70.08 per customer. The gas rates being charged by the City at September 30, 2001 were as follows:

#### Residential

Net monthly rate:

\$4.00 minimum charge

83 cents per 100 cubic feet of gas used

#### Commercial

Net monthly Rate:

\$4.20 minimum charge

83.10 cents per 100 cubic feet of gas used

#### Restricted Commercial and Industrial Gas Service

Net monthly rate:

\$5.665 per MCF for all deliveries; plus 5% MCF for leakage

# (9) Equity Transfer

During the year ended September 30, 2001, the Sewer Maintenance Special Revenue Fund was transferred to the Sewer Revenue Enterprise Fund. The change resulted in an equity transfer to the Enterprise Fund of \$735,864.

# (10) Retirement Commitments

#### Municipal Police Employees Retirement System

Plan Description. The City of DeQuincy contributes to the Municipal Police Employees' Retirement System, a cost-sharing multiple employer plan administered by the Municipal and State Police Employees' Retirement System of Louisiana. The Municipal Police Employees' Retirement System was established as of July 1, 1973, by Act 189 of 1973 and amended by RS 33:2371 of the 1986 session to become Municipal and State Police Retirement System of Louisiana. The system is a state retirement system which was created to provide retirement benefits for full time municipal police officers in Louisiana, and state police officers hired after January 1, 1987. The system is administered by a Board of Trustees of the Retirement Committee of the House of Representatives and the Chairman of the Senate Finance Committee, or their designees, to serve as voting ex-officio members of the board. Historical trend information for this plan is included in the separately issued report for the Municipal Employees' Retirement System for the period ended June 30, 1999.

Funding Policy. Plan members are required to contribute 7.5% of their annual covered salary and the City of DeQuincy is required to contribute at a statutorily determined rate. The current rate is 9% of annual covered payroll. The contribution requirements of plan members and the City of DeQuincy are established and may be amended by the Board of Trustees. The City of DeQuincy's contributions to the Municipal Police Employees' Retirement System for the year ended September 30, 2001 was \$26,627 and for the year ended September 30, 2000 was \$28,879, which was equal to the required contributions for each year.

#### Municipal Employees' Retirement System

Plan Description. The City of DeQuincy contributes to the Municipal Employees' Retirement System of Louisiana, a cost-sharing multiple-employer plan administered by the Municipal Employees' Retirement System, State of Louisiana. The Municipal Employees' Retirement System of Louisiana was established by Act 356 of the 1954 regular session of the Legislature of the State of Louisiana to provide retirement benefits to employees of all incorporated villages, towns and cities within the state, which did not have their own retirement systems and which elected to become members of the system. The system is administered by a Board of Trustees composed of nine members, six of whom shall be active and contributing members of the system with at lease ten years creditable service, elected by the members of the system; one of whom shall be the president of the Louisiana Municipal Association who shall serve as an exofficio member during his tenure; one of whom shall be the Chairman of the Senate Retirement Committee; one of whom shall be the Chairman of the House Retirement Committee of the Legislature of Louisiana. Act #569 of the year 1968 established by the Legislature of the State of Louisiana provides an optional method for municipalities to cancel Social Security and come under supplementary benefits in the Municipal Employees' Retirement System, effective on and after June 30, 1970. Effective October 1, 1978, under Act #788, the "regular plan" and the "supplemental plan" were replaced, and are now known as Plan "A" and Plan "B". Plan "A" combines the original plan and the supplemental plan for those municipalities participating in both plans, while Plan "B" participates in only the original plan. The City of DeQuincy is a member of Plan "A" of the retirement system. Historical trend information for this plan is included in the separately issued report for the Municipal Employees' Retirement System for the period ended June 30, 2000.

Funding Policy. Plan members are required to contribute 9.25% of their annual covered salary and the City of DeQuincy is required to contribute at a statutorily determined rate. The current rate is 5.75% of annual covered payroll. The contribution requirements of plan members and the City of DeQuincy are established and may be amended by the Board of Trustees. The City of DeQuincy's contributions to the Municipal Employees' Retirement System of Louisiana for the year ended September 30, 2001 was \$25,239 and for the year ended September 30 2000 was \$21,643, which was equal to the required contributions for each year.

#### (11) Litigation

The City is involved in several lawsuits. Outside counsel for the City estimates that potential claims against the City, which are not covered by insurance, would not materially affect the financial statements of the City.

#### (12) Segment Information

The City's Enterprise Funds provide gas services to the residents of the City and surrounding immediate area, as well as airpark services. Operations accounted for in the Enterprise Funds are financed and operated in a manner similar to private business enterprises. It is generally intended that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Although certain of the City's enterprise operations have incurred historical net operating losses, it has been decided that periodic determination of revenues earned, expenses incurred and net income or loss realized is appropriate for capital maintenance, public policy, management control and accountability.

The table below reflects in a summarized format, the more significant financial data relating to the Enterprise Funds of the City of DeQuincy, Louisiana, for the year ended September 30, 2001:

	Gas Utility	Sewer	Industrial	Revolving	
	Revenue Fund	Utility Fund	Airpark Fund	Loan Fund	Total
Operating revenues	\$ 1,503,224	\$ 543,371	\$ 64,875	\$ 6,906	\$ 2,118,376
Depreciation expense	33,213	82,912	75,013	-	191,138
Net operating income					
(loss)	111,363	191,045	(146,269)	(41,068)	115,071
Net income (loss)	(141,243)	76,978	48,870	(41,068)	(56,463)
Property, plant and					
equipment, net	82,724	3,674,354	1,570,247	-	5,327,325
Property, plant and					
equipment additions	3,355	-	5,050	<b>+</b> -	8,405
Net working capital	111,264	774,764	156,119	88,230	1,130,377
Total assets	436,691	4,478,264	1,974,733	171,621	7,061,309
Due from other funds	7,500	110,131	-	-	117,631
Due to other funds	95,475	-	100,000	-	195,475
Retained earnings	183,571	872,538	304,324	171,621	1,532,054

# (13) Changes in Contributed Capital

	Industrial Airpark Fund		Sewer Utility Fund		Gas Utility Revenue Fund			
	2001	2000	2001		2001	_	2000	
Balance at beginning of year Add addition during year Less depreciation on fixed assets acquired by funds externally restricted for capital expenditures:	\$ 1,351,215 61,500	\$ 1,413,747	\$ - 2,352,920	\$	15,417	\$	20,417	
Current year	<u>(68,138</u> )	(62,532)	(59,696)	_	(5,000)		(5,000)	
Balance at end of year	\$ 1,344,577	<u>\$ 1,351,215</u>	<u>\$ 2,293,224</u>	<u>\$</u>	10,417	<u>\$</u>	15,417	

#### (14) Compensation of Mayor and Council

Salaries paid to the Mayor and Council during the year are as follows:

L. A. Henagan, Mayor	\$ 12,000
Lawrence Henagan	1,800
Malcolm Lyle	1,800
Charles Russell	1,800
Isaiah Buck	1,800
Denise Maddox	1,800
Clarence Thomas	_

# (15) Cessation of Operations and Liquidation of Assets and Debts

The City of DeQuincy advertised for and received bids on December 15, 1998 regarding the sale of the Hospital. The City called a special election during 1999 and received the approval from voters to finalize any potential sale. The City accepted a proposal in the amount of \$2,400,000. The sale was closed on April 30, 2000, pursuant to approval by the Louisiana Attorney General. Operation of the hospital ceased on that date. Proceeds of the sale have been used to retire the hospital's debt.

# (16) Excess of Expenditures Over Appropriations

Expenditures and other financing uses for the current year exceeded appropriations for the following funds:

			Variance			
	Budget	Actual	(Unfavorable)			
Sales Tax Fund	\$ 428,000	\$ 437,391	\$ (9,391)			

#### GENERAL FUND

To account for resources traditionally associated with governments which are not required to be accounted for in another fund.

### CITY OF DEQUINCY, LOUISIANA GENERAL FUND

#### COMPARATIVE BALANCE SHEET September 30, 2001 and 2000

ASSETS	2001	2000
Cash Investments Accounts receivable Due from other funds Loan receivable	\$ 46,321 93,627 47,557 100,000 <u>439</u>	\$ 41,246 68,633 - 2,223 101,388
Total assets	<u>\$ 287,944</u>	<u>\$ 213,490</u>
LIABILITIES AND FUND BALANCE		
Liabilities:		
Accounts payable	\$ 28,044	\$ 17,120
Accrued expenses	380	1,588
Due to other funds	206	341
Total liabilities	28,630	19,049
Fund balance:		
Unreserved-undesignated (deficit)	<u>259,314</u>	194,441
Total liabilities and fund balance	\$ 287,944	<u>\$ 213,490</u>

### CITY OF DEQUINCY, LOUISIANA GENERAL FUND

## STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE BUDGET (GAAP BASIS) AND ACTUAL Year Ended September 30, 2001

With Comparative Actual Amounts for Year Ended September 30, 2000

				2001				2000
						Variance		
					F	avorable		
•n		Budget	•	Actual	( <u>Un</u>	favorable)		Actual
Revenues:								
Taxes	\$	330,000	\$	461,324	\$	131,324	\$	329,074
Licenses and permits		106,000		110,629		4,629		112,113
Intergovernmental		36,000		16,074		(19,926)		33,961
Charges for services		154,000		143,204		(10,796)		127,706
Fines and forfeits		25,000		49,060		24,060		36,605
Miscellaneous		7,900		44,324		36,424		72,493
Interest on investments		3,000		5,198		2,198		4,839
Grants		158,000		135,805		(22,195)	·	86,633
Total revenues		819,900		965,618		145,718		803,424
Expenditures:								
Current:								
General government		398,900		399,354		(454)		399,121
Public safety		494,300		473,526		20,774		522,707
Sanitation		154,000		148,826		5,174		153,881
Culture and recreation		141,200		134,580		6,620		56,324
Total expenditures		1,188,400		1,156,286		32,114		1,132,033
(Deficiency) of								
revenues over								
over expenditures		(368,500)		( <u>190,668</u> )	•	177,832	<u></u>	(328,609)
Other financing sources (uses):								
Operating transfers in		421,150		311,216		(109,934)		363,946
Operating transfers out		-		(55,675)		(55,675)		303,340
Total other financing			<del></del> -	<u> </u>		(551075)		
sources (uses)		421,150	<del></del> -	255,541		(165,609)		363,946
Excess of revenues and other financing sources								
over expenditures and other uses		52,650		64,873		12,223		35,337
Fund balance at beginning of year		194,441		194,441		<u></u>		<u>159,104</u>
Fund balance at end of year	<u>\$</u>	247,091	\$	259,314	\$	12,223	<u>\$</u>	194,441

### CITY OF DEQUINCY, LOUISIANA GENERAL FUND

## STATEMENT OF EXPENDITURES COMPARED TO BUDGET (GAAP BASIS) Year Ended September 30, 2001 With Comparative Actual Amounts for Year Ended September 30, 2000

		2001						2000		
			Variance Favorable							
		Budget	<del></del> -	Actual	( <u>Uni</u>	avorable)		Actual		
General government:										
Personal services	\$	113,350	\$	120,623	\$	(7,273)	\$	130,672		
Supplies		9,500		15,622		(6, 122)		12,732		
Other services and charges		276,050		262,459		13,591		254,507		
Capital outlay				650		(650)		1,210		
Total general government		398,900		399,354		(454)	_	399,121		
Public safety: Police:										
Personal services		344,000		362,248		(18,248)		390,353		
Supplies		1,800		3,775		(1,975)		766		
Other services and charges		98,800		71,269		27,531		62,647		
Capital outlay		20,000		11,705		8,295		40,527		
Total police	<u></u>	464,600		448,997		15,603		494,293		
Fire:										
Personal services		12,000		9,708		2,292		13,825		
Supplies		4,500		2,472		2,028		-		
Other services and charges		13,200		12,349		851		14,589		
Total fire	<b>-</b>	29,700	<u> </u>	24,529		5,171		28,414		
Total public safety		494,300	<del>-</del>	473,526		20,774		522,707		
Sanitation:										
Other services and charges		154,000		148,826		<u>5,174</u>	_	153,881		
Culture and recreation parks:										
Personal services		2,000		15,116		(13, 116)		8,315		
Supplies		-		225		(225)		-		
Other services and charges		14,200		11,414		2,786		10,728		
Capital outlay	•	125,000		107,825		17,175		37,281		
Total culture and										
recreation parks		141,200		134,580		6,620	<b>4.</b>	56,324		
Total expenditures	<u>\$</u> :	1,188,400	\$	<u>1,156,286</u>	<u>\$</u>	32,114	\$_	1,132,033		

#### SPECIAL REVENUE FUNDS

Sewer Maintenance Fund - revenues for maintenance of the sewer system in prior years have been derived mainly from collection of a special tax upon property located within the City. This tax was not renewed by vote of City officials on September 4, 1978. A one percent sales tax was passed October, 1983 by the City of DeQuincy. The tax is dedicated to retire debt incurred to improve the City's sewer system. A sewer user fee is also accounted for in this fund and is dedicated for the maintenance of the sewer system. The Sewer Maintenance Fund was transferred to Sewer Utility Enterprise Fund as of November 1, 2000.

Sales Tax Fund - to account for the maintenance of the City's streets. Financing is provided by a one percent sales tax.

#### CITY OF DEQUINCY, LOUISIANA SPECIAL REVENUE FUNDS

#### COMBINING BALANCE SHEET September 30, 2001

	Sewer Maintenance Sales S					Tota <u>ls</u>			
<u>ASSETS</u>	Fur			Fund		2001	<u></u>	2000	
Cash Accounts receivable Investment Due from other funds	\$	- - -	\$	53,669 - 128,472 -	\$	53,669 - 128,472	\$	179,501 24,976 711,259 71,841	
Total assets	\$	<del>-</del>	\$	182,141	\$	182,141	\$	987,577	
LIABILITIES AND FUND BALANCE									
Liabilities:									
Accounts payable	\$	_	\$	12,770	\$	12,770	\$	126,467	
Accrued expenses		-		2,667		2,667		4,042	
Due to other funds		<del>-</del>		21,950		21,950		13,436	
Total liabilities		-		37,387		37,387		143,945	
Fund balance:									
Unreserved-undesignated		<del></del>		144,754		144,754		843,632	
Total liabilities and fund balance	<u>\$</u>	<b>-</b>	<u>\$</u>	182,141	\$	182,141	<u>\$</u>	987 <u>,577</u>	

### CITY OF DEQUINCY, LOUISIANA SPECIAL REVENUE FUNDS

## COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE Year Ended September 30, 2001 With Comparative Totals for Year Ended September 30, 2000

	Sewer					
	Maintenance	Sales Tax	<u>Totals</u>			
	<u>Fund</u>	Fund	2001	2000		
Revenues:						
Taxes	\$ -	\$ 370,425	\$ 370,425	\$ 772,105		
Sewer user fee	_	-	-	165,672		
Interest earned	-	5,494	5,494	41,207		
Grants	-	91,489	91,489	144,096		
Miscellaneous		27,258	27,258	16,905		
Total revenues	<del></del>	494,666	494,666	1,139,985		
Expenditures:						
Sanitation	_	_	_	273,107		
Highways and streets	<u>-</u>	437,391	437,391	489,599		
Total expenditures	-	437,391	437,391	762,706		
Excess of revenues over						
expenditures	<del>-</del>	57,275	57,275	377,279		
Other financing sources (uses):		44.00.1	(, , , , , )	(0.05, 0.04)		
Operating transfers in (out)	<del></del>	(4,264)	(4,264)	<u>(297,031</u> )		
Excess of revenues						
and other sources						
over expenditures						
and other uses	-	53,011	53,011	80,248		
Fund balance at beginning of year	751,889	91,743	843,632	763,384		
Equity transfer to Enterprise Fund	<u>(751,889</u> )	<del>-</del>	<u>(751,889</u> )	<del></del>		
Fund balance at end of year	<u>\$</u>	\$ 144,754	\$ 144,754	\$ 843,632		

#### CITY OF DEQUINCY, LOUISIANA SPECIAL REVENUE FUNDS SEWER MAINTENANCE FUND

#### COMPARATIVE BALANCE SHEET September 30, 2001 and 2000

<u>ASSETS</u>	2(	001	2000
Cash Investments Accounts receivable-net Due from other funds	\$	- - -	\$ 34,623 628,986 24,976 71,841
Total assets	<u>\$</u>	<b>-</b> -	\$ 760,426
LIABILITIES AND FUND BALANCE  Liabilities: Accounts payable Accrued expenses Total liabilities	\$	<u>-</u>	\$ 6,524 2,013 8,537
Fund balance: Unreserved-undesignated	<u></u>	<u>-</u>	751,889
Total liabilities and fund balance	<u>\$</u>	_	\$ 760,426

## CITY OF DEQUINCY, LOUISIANA SPECIAL REVENUE FUNDS SEWER MAINTENANCE FUND

# STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE BUDGET (GAAP BASIS) AND ACTUAL Year Ended September 30, 2001 With Comparative Actual Amounts for Year Ended September 30, 2000

		2001		2000
			Variance Favorable	
	Budget	Actual	( <u>Unfavorable</u> )	Actual
Revenues:				
Taxes	\$ -	\$ -	\$ -	\$ 360,535
Sewer user fee	-	-	-	165,672
Investment income	-	-	_	35,558
Grants	-	-	_	25,000
Miscellaneous			<u>-</u>	4,143
Total revenues		<del></del>	<del></del>	590,908
Expenditures-sanitation:				
Personal services	-	_	_	108,293
Materials and supplies	<del>-</del>	_	■	19,151
Other services and charges	-	-	_	90,424
Capital outlay				55,239
Total expenditures			-	273,107
Excess of revenues over expenditures	-	-	-	317,801
Other financing sources (uses): Operating transfers in (out)	<u>-</u>	<u></u>	<u></u>	(297,031)
Excess of revenues and other sources over expenditures and				
other uses	-	<del></del>	_	20,770
Fund balance at beginning of year	751,889	751,889	_	731,119
Equity transfer to Enterprise Fund	<u>(751,889</u> )	<u>(751,889</u> )		. <del></del>
Fund balance at end of year	\$ -	\$	\$ -	\$ 751,889

#### CITY OF DEQUINCY, LOUISIANA SPECIAL REVENUE FUNDS SALES TAX FUND

#### COMPARATIVE BALANCE SHEET September 30, 2001 and 2000

ASSETS	2001	2000
Cash Investments	\$ 53,669 <u>128,472</u>	\$ 144,878 <u>82,273</u>
Total assets	<u>\$ 182,141</u>	\$ 227,151
LIABILITIES AND FUND BALANCE		
Liabilities:		
Accounts payable	\$ 12,770	\$ 119,943
Accrued expenses	2,667	2,029
Due to other funds	21,950	13,436
Total liabilities	37,387	135,408
Fund balance:		
Unreserved-undesignated	144,754	91,743
Total liabilities and fund balance	<u>\$ 182,141</u>	\$ 227,151

## CITY OF DEQUINCY, LOUISIANA SPECIAL REVENUE FUNDS SALES TAX FUND

## STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE BUDGET (GAAP BASIS) AND ACTUAL Year Ended September 30, 2001

With Comparative Actual Amounts for Year Ended September 30, 2000

		2001		2000
			Variance	
	• ·	_	Favorable	_
	Budget	<u>Actual</u>	( <u>Unfavorable</u> )	<u>Actual</u>
Revenues:				
Taxes	\$ 370,000	\$ 370,425	\$ 425	\$ 411,570
Interest earned	4,000	5,494	1,494	5,649
Grants	90,000	91,489	1,489	119,096
Miscellaneous	24,000	27,258	3,258	12,762
Total revenues	488,000	494,666	6,666	549,077
Expenditures-highways and streets:			4	
Personal services	128,000	132,386	(4,386)	157,331
Materials and supplies	40,000	27,410	12,590	11,852
Equipment maintenance	10,000	12,823	(2,823)	16,307
Other services and charges	80,000	100,426	(20,426)	136,785
Capital outlay	<u>170,000</u>	<u>164,346</u>	5,654	167,324
Total expenditures	428,000	437,391	<u>(9,391</u> )	489,599
Excess of revenues over				
expenditures	60,000	57,275	(2,725)	59,478
Other financing sources (uses):		• •		
Operating transfers out	<del></del>	(4,264)	(4,264)	
Excess of revenues				
and sources over				
expenditures and				
other uses	60,000	53,011	(6,989)	59,478
	,	33,011	(0,000)	33,470
Fund balance at beginning				
of year	91,743	91,743	<u> </u>	32,265
Fund balance at end of year	\$ 151,743	\$ 144 754	¢ (6 000)	¢ 01 742
on one of your	<u> </u>	<u>\$ 144,754</u>	<u>\$ (6,989</u> )	<u>\$ 91,743</u>

#### DEBT SERVICE FUNDS

Public Improvement Refunding Bonds, Series 1993 - to accumulate monies for payment of \$500,000 Public Improvement Bonds, which are serial bonds due in annual installments of \$20,000 to \$70,000, plus interest, until maturity in 2002. Financing is to be provided by transfers from the Sewer Maintenance Fund.

Utility Revenue Refunding Bonds Series 1998 - to accumulate monies for payment of \$1,231,433 Utility Revenue Refunding Bonds Series 1998, which is a single bond due in annual installments of \$43,886 to \$55,484 plus interest, until maturity in 2011. Financing is to be provided from the combined income and revenues to be derived from the operation of the sewer system and the natural gas transmission and distribution system.

## CITY OF DEQUINCY, LOUISIANA DEBT SERVICE FUNDS

## COMBINING BALANCE SHEET September 30, 2001 With Comparative Totals for September 30, 2000

<u>ASSETS</u>	Imp	Public rovement Bonds Series ST-2A	R€	Itility Revenue funding Bonds Beries 1998	Rev Bo	wer enue nds 1997	<u></u>	Tot 2001	als	2000
Cash:										
Sinking funds	\$	36,649	\$	50,377	\$	-	\$	87,026	\$	124,248
Reserve funds		7,849		-		-		7,849		17,752
Contingency funds		-		-		-		-		10,618
Due from other funds		-		4,050		-		4,050		-
Prepaid interest		<del>_</del>		38,648		<u>-</u>		38,648		<u> </u>
Total assets	\$	44,498	<u>\$</u>	93,075	\$	<del>-</del>	\$	137,573	\$	152,618
LIABILITIES ANDFUND_BALANCE										
Liabilities:										
Due to other funds	\$	4,050	\$	-	\$	-	\$	4,050	\$	-
Reserved for debt										
service		40,448		93,075		<del>-</del>		<u>133,523</u>	-	152,618
Total liabilities and fund										
balance	\$	44,498	\$	93,075	\$	-	\$	137,573	\$_	152,618

### CITY OF DEQUINCY, LOUISIANA DEBT SERVICE FUNDS

## COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE Year Ended September 30, 2001 With Comparative Totals for Year Ended September 30, 2000

		Utility			
	Public	Revenue			
	Improvement	Refunding	Sewer		
	Bonds	Bonds	Revenue		
	Series	Series	Bonds	Tota	als
	ST-2A	1998	of 1997	2001	2000
Revenues:					
Interest on investments	\$ 1,367	\$ 1,530	<u>\$</u>	\$ 2,897	\$ 4,082
Expenditures:					
Principal retirement	65,000	68,720	-	133,720	132,864
Interest and fiscal					
charges	8,751	82,892		91,643	115,288
Total expenditures	73,751	<u>151,612</u>	<del>-</del>	225,363	248,152
(Deficiency) of					
revenues over					
expenditures	(72,384)	(150,082)	-	(222,466)	(244,070)
Other financing sources (uses):				•	
Operating transfers in	73,467	150,647		224,114	297,031
Excess of revenues and other sources over expenditures					
and other uses	1,083	565	-	1,648	52,961
Fund balance at beginning					
of year	39,365	92,510	20,743	152,618	99,657
Equity transfer to Enterprise Fund		<del></del>	(20,743)	(20,743)	
Fund balance at end of					
year	\$ 40,448	\$ 93,075	<u>\$</u>	\$ 133,523	\$ 152,618

#### CAPITAL PROJECTS FUND

- FHA Westside Sewer Treatment to account for funds received and expenditures made for improvements to Westside sewer treatment facility.
- Rail Spur to account for funds received and expenditures made for construction of a rail spur into the airpark.
- LCDBG/DED Westside Sewer Treatment to account for funds received and expenditures made for improvements to Westside sewer treatment facility.

### CITY OF DEQUINCY, LOUISIANA CAPITAL PROJECTS FUND

#### COMBINING BALANCE SHEET September 30, 2001

<u>ASSETS</u>	FHA Westside Sewer <u>Treatment</u>	Rail Spur	LCDBG/DED Westside Sewer Treatment Total			
Cash	\$ -	<u>\$</u>	<u>\$</u>	<u>\$</u>		
LIABILITIES AND FUND BALANCE						
Total liabilities and fund balance	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>		

### CITY OF DEQUINCY, LOUISIANA CAPITAL PROJECTS FUND

## COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE Year Ended September 30, 2001

	FHA Westside Sewer <u>Treatment</u>	Rail Spur	LCDBG/DED Westside Sewer Treatment	<u>Total</u>
Revenues: Grant income - other	\$ 119,868	\$ 5,670	\$ 3,150	\$ 128,688
Expenditures: Capital outlay	124,462	5,754	3,230	133,446
(Deficiency) of revenues over expenditures	(4,594)	(84)	(80)	(4,758)
Fund balance at beginning of year	4,594	84	80	4,758
Fund balance at end of year	\$ -	\$	<u>\$</u>	<u>\$</u>

#### ENTERPRISE FUNDS

- Gas Utility Revenue Fund to account for the provision of gas services to the residents of the City and surrounding immediate area. All activities necessary to provide such services are accounted for in this fund.
- Sewer Utility Fund to account for the provision of sewer services to the residents of the City. All activities necessary to provide these services are accounted for in this fund.
- Industrial Airpark Fund to account for the provision of airpark services. Financing for normal operations and maintenance is provided by the rental of hangars.
- Revolving Loan Fund to account for monies received for the purpose of making loans to qualified businesses.

#### CITY OF DEQUINCY, LOUISIANA ENTERPRISE FUNDS

#### COMBINING BALANCE SHEET September 30, 2001

	Gas Utility	Sewer Utility
ASSETS	<u>Revenue Fund</u>	
Current assets:		
Cash	\$ -	\$ 64,209
Investments	158,808	582,213
Notes receivable, current portion		
Accounts receivable	61,701	47,357
Other assets	27,236	-
Due from other funds	7,500	110,131
Total current assets	<u>255,245</u>	803,910
Restricted assets-cash and investments:		
Customer deposits	98,722	
Property, plant and equipment:		
Land	11,000	-
Buildings and improvements	1,736	_
Gas distribution system	593,094	_
Autos and trucks	106,468	_
Machinery and equipment	215,752	<del></del>
Sewer system	<u>-</u>	3,926,426
	928,050	3,926,426
Less accumulated depreciation	<u>845,326</u>	<u>252,072</u>
Net property, plant and equipment	82,724	3,674,354
Other assets:		
Notes receivable-due after one year	<u></u>	<del> </del>
Total assets	\$ 436,691	<u>\$ 4,478,264</u>

Industrial <u>Airpark Fund</u>	Revolving Loan Fund	<u>Total</u>
\$ 42,629	\$ 53,414	\$ 160,252
207,184	-	948,205
53,796	34,816	88,612
26,875	-	135,933
-	-	27,236
	<del>-</del>	117,631
330,484	88,230	1,477,869
<u> </u>	- -	98,722
37,950	-	48,950
2,577,791	-	2,579,527
_	-	593,094
-	-	106,468
8,425	-	224,177
	<del></del>	<u>3,926,426</u>
2,624,166	-	7,478,642
1,053,919	<del>-</del>	2,151,317
1,570,247	<del></del>	5,327,325
74,002	<u>83,391</u>	<u>157,393</u>
<u>\$ 1,974,733</u>	<u>\$ 171,621</u>	<u>\$ 7,061,309</u>

(continued on next page)

#### CITY OF DEQUINCY, LOUISIANA ENTERPRISE FUNDS

#### COMBINING BALANCE SHEET September 30, 2001 (Continued)

LIABILITIES AND FUND EQUITY	Gas Utility <u>Revenue Fund</u>	Sewer Utility Revenue Fund
Liabilities:		
Current liabilities (payable from current assets):		
Notes and bonds payable (due within one year)	\$ -	\$ 15,371
Accounts payable	45,606	12,036
Employees' retirement payable	2,822	-
Other payables	78	1,739
Due to other funds	95,475	<u></u>
Total current liabilities (payable from		
current assets)	143,981	29,146
Current liabilities (payable from restricted		
assets):		
Customer deposits	98,722	-
Long-term liabilities:		
Notes and bonds payable (due after one year)		1,283,356
Total liabilities	242,703	1,312,502
Fund equity:		
Contributed capital	10,417	2,293,224
Retained earnings:		
Reserved for future loans		_
Unreserved:		
Designated for capital expenditures	100,000	-
Undesignated	83,571	872,538
Total retained earnings	183,571	872,538
Total fund equity	193,988	3,165,762
Total liabilities and fund equity	<u>\$ 436,691</u>	\$ 4,478,264

Industrial <u>Airpark Fund</u>	Revolving Loan Fund	Total	
\$ 45,447 28,918	\$ - - - -	\$ 60,818 86,560 2,822 1,817 195,475	
174,365	-	347,492 98,722	
<u>151,467</u> <u>325,832</u>	<del>-</del>	1,434,823 1,881,037	
1,344,577	<u> </u>	<u>3,648,218</u>	
304,324	171,621	171,621 100,000 1,260,433	
304,324 1,648,901 \$ 1,974,733	171,621 171,621 \$ 171,621	1,532,054 5,180,272 \$ 7,061,309	

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#### CITY OF DEQUINCY, LOUISIANA ENTERPRISE FUNDS

### COMBINING STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN RETAINED EARNINGS Year Ended September 30, 2001

	Gas Utility	Sewer Utility
Operating revenues:	<u>Revenue Fund</u>	Revenue Fund
Charges for services	\$ 1,503,224	\$ 172,946
Rent	-	
Taxes	_	370,425
Interest earned	-	-
Total operating revenues	1,503,224	543,371
Operating expenses:		
Personal services	156,199	138,529
Natural gas purchased	1,064,051	-
Materials and supplies	14,488	12,919
Heat, light, and power	11,276	
Depreciation	33,213	82,912
Bad debts	-	-
Other services and charges	112,634	117,966
Total operating expenses	1,391,861	<u>352,326</u>
Operating income (loss)	111,363	<u>191,045</u>
Nonoperating revenues (expenses):		
Miscellaneous revenues and grants	2,175	132,711
Interest on investments	15,437	36,293
Interest and fiscal charges		<u>(58,957)</u>
Total nonoperating revenues (expenses)	17,612	110,047
Income (loss) before operating transfers	128,975	310,092
Transfers:		
Transfers from other funds	-	-
Transfers to other funds	(270,218)	(224,114)
Total transfers	(270,218)	(224,114)
Net income (loss)	(141,243)	76,978
Add current years' depreciation on fixed assets		
acquired by funds externally restricted for capital		
expenditures that reduces contributed capital	E 000	ED 606
expenditures that reduces contilibuted capital	5,000	<u>59,696</u>
Increase (decrease) in retained earnings	(136,243)	136,674
Retained earnings at beginning of year	319,814	-
Equity transfer	<del></del>	735,864
	•	_
Retained earnings at end of year	<u>\$ 183,571</u>	\$ 872,538

Industrial	Revolving	
Airpark Fund	Loan Fund	Total
\$ -	\$ -	\$ 1,676,170
4,875	-	4,875
60,000	. <del>.</del>	430,425
-	6,906	6,906
64,875	6,906	2,118,376
<u> </u>	<u> </u>	2,110,0,0
	_	294,728
_	_	1,064,051
1,408	_	28,815
2,886	_	14,162
•	_	_
75,013	47 650	191,138
121 027	47,658	47,658
131,837	316	362,753
211,144	47,974	2,003,305
(146,269)	(41,068)	115,071
162 201		200 200
163,321	-	298,207
24,642	-	76,372
(11,764)	-	(70,721)
<u>176,199</u>		303,858
29,930	(41,068)	418,929
59,940	<b>-</b>	59,940
(41,000)	_	(535,332)
18,940		(475,392)
48,870	(41,068)	(56,463)
68,138	_	132,834
	<del></del>	<del></del>
117,008	(41,068)	76,371
187,316	212,689	719,819
	· · · · · · · · · · · · · · · · · · ·	735,864
\$ 304,324	\$ 171,621	\$ 1,532,054

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#### CITY OF DEQUINCY, LOUISIANA ENTERPRISE FUNDS

#### COMBINING STATEMENT OF CASH FLOWS Year Ended September 30, 2001

	-	Sewer Utility Revenue Fund
CASH FLOWS FROM OPERATING ACTIVITIES		
Operating income (loss)	\$ 111,363	\$ 191,045
Adjustments to reconcile operating income to net		
cash provided by (used in) operating activities:	••	00.000
Depreciation	33,213	82,912
Amortization of discount on investments	-	_
Unrealized (gain)	-	-
Bad loans written off	-	_
Changes in assets and liabilities:		
(Increase) in accounts receivable	(26,682)	
(Increase) in other assets	(27,196)	-
Increase in payables	4,443	5,237
Net cash provided by (used in) operating activities	95,141	<u>256,814</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES		
Miscellaneous revenues and grants	2,175	132,711
Operating transfers in	-	· •
Operating transfers out	(270,218)	(224,114)
Advances from (to) other funds	27,688	(38,291)
(Decrease) in customer deposits	(2,772)	- •
Net cash provided by (used in) noncapital	<u> </u>	
financing activities	(243,127)	(129,694)
	· · · · · · · · · · · · · · · · · · ·	<u> </u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES		
Acquisition of capital assets	(3,355)	<del>-</del>
Purchase of land	-	-
Interest and fiscal charges paid	-	(58,957)
Note receivable	-	-
Loan made	==	■-
Loan made Collection on notes	-	<b>₽</b> ^
	 	- (14,695)
Collection on notes		
Collection on notes Payments on notes and revenue bonds		(14,695)
Collection on notes Payments on notes and revenue bonds Equity transfer		(14,695) 21,222
Collection on notes Payments on notes and revenue bonds Equity transfer Net cash (used in) capital and related financing activities	<u>-</u>	(14,695) 21,222
Collection on notes Payments on notes and revenue bonds Equity transfer Net cash (used in) capital and related financing activities  CASH FLOWS FROM INVESTING ACTIVITIES	(3,355)	(14,695) 21,222 (52,430)
Collection on notes Payments on notes and revenue bonds Equity transfer Net cash (used in) capital and related financing activities  CASH FLOWS FROM INVESTING ACTIVITIES Interest earned		(14,695) 21,222 (52,430) 36,293
Collection on notes Payments on notes and revenue bonds Equity transfer Net cash (used in) capital and related financing activities  CASH FLOWS FROM INVESTING ACTIVITIES Interest earned (Increase) decrease in investments	(3,355) (3,355) 15,437 126,001	(14,695) 21,222 (52,430) 36,293 (46,774)
Collection on notes Payments on notes and revenue bonds Equity transfer Net cash (used in) capital and related financing activities  CASH FLOWS FROM INVESTING ACTIVITIES Interest earned		(14,695) 21,222 (52,430) 36,293
Collection on notes Payments on notes and revenue bonds Equity transfer Net cash (used in) capital and related financing activities  CASH FLOWS FROM INVESTING ACTIVITIES Interest earned (Increase) decrease in investments	(3,355) (3,355) 15,437 126,001	(14,695) 21,222 (52,430) 36,293 (46,774)
Collection on notes Payments on notes and revenue bonds Equity transfer Net cash (used in) capital and related financing activities  CASH FLOWS FROM INVESTING ACTIVITIES Interest earned (Increase) decrease in investments Net cash provided by (used in) investing activities	(3,355) (3,355) 15,437 126,001	(14,695) 21,222 (52,430) 36,293 (46,774) (10,481)
Collection on notes Payments on notes and revenue bonds Equity transfer Net cash (used in) capital and related financing activities  CASH FLOWS FROM INVESTING ACTIVITIES Interest earned (Increase) decrease in investments Net cash provided by (used in) investing activities  Net increase (decrease) in cash and cash	15,437 126,001 141,438	(14,695) 21,222 (52,430) 36,293 (46,774) (10,481)
Collection on notes Payments on notes and revenue bonds Equity transfer Net cash (used in) capital and related financing activities  CASH FLOWS FROM INVESTING ACTIVITIES Interest earned (Increase) decrease in investments Net cash provided by (used in) investing activities  Net increase (decrease) in cash and cash	15,437 126,001 141,438 (9,903	(14,695) 21,222 (52,430) 36,293 (46,774) (10,481) 64,209
Collection on notes Payments on notes and revenue bonds Equity transfer Net cash (used in) capital and related financing activities  CASH FLOWS FROM INVESTING ACTIVITIES Interest earned (Increase) decrease in investments Net cash provided by (used in) investing activities  Net increase (decrease) in cash and cash equivalents	15,437 126,001 141,438	(14,695) 21,222 (52,430) 36,293 (46,774) (10,481) 64,209
Collection on notes Payments on notes and revenue bonds Equity transfer Net cash (used in) capital and related financing activities  CASH FLOWS FROM INVESTING ACTIVITIES Interest earned (Increase) decrease in investments Net cash provided by (used in) investing activities  Net increase (decrease) in cash and cash equivalents  Cash and cash equivalents:	15,437 126,001 141,438 (9,903	(14,695) 21,222 (52,430) 36,293 (46,774) (10,481) 64,209

Industrial Airpark Fund	Revolving Loan Fund	Total	
the post of the control of the contr			
\$ (146,269)	\$ (41,068)	\$ 115,071	
75 012		101 120	
75,013 (240)		191,138 (240)	
(7,289)	- -	(7,289)	
(1,20)	47,658	47,658	
	2.,000	27,030	
(26,875)	_	(75,937)	
<b>-</b>	-	(27,196)	
28,565		38,245	
(77,095)	6,590	281,450	
	<del></del>		
163,321	-	298,207	
59,940	-	59,940	
(41,000)	-	(535,332)	
100,000	-	89,397	
	<u> </u>	(2,772)	
282,261	_	(90,560)	
	<del></del>	120,200	
(5,050)	-	(8,405)	
(20,000)	_	(20,000)	
(11,764)	-	(70,721)	
(144,000)	-	(144,000)	
-	(76,530)	(76,530)	
16,202	22,028	38,230	
(43,139)	-	(57,834)	
<del>-</del>		21,222	
(207,751)	(54,502)	(318,038)	
n		97 AAA	
24,642	-	76,372	
13,756	<del></del>	92,983	
38,398	<del></del>	<u>169,355</u>	
35,813	(47,912)	42,207	
70,720	( - /   - + 4	* # 1 E V 1	
6,816	101,326	216,767	
		<u> </u>	
\$ 42,629	<u>\$ 53,414</u>	\$ 258,974	

GENERAL FIXED ASSETS ACCOUNT GROUP

To account for fixed assets not used in proprietary fund operations.

## COMPARATIVE STATEMENT OF GENERAL FIXED ASSETS Year Ended September 30, 2001 and 2000

	2001	2000
General fixed assets: Buildings Improvements, other than buildings Equipment Vehicles	\$ 621,147 1,198,749 263,166 570,523	\$ 621,147 4,381,047 303,194 570,523
Construction in progress Total general fixed assets	\$ 2,653,585	<u>506,467</u> \$ 6,382,378
Investment in general fixed assets:  Property acquired prior to 11-1-86*	\$ 828,051	\$ 828,051
Property acquired after 11-1-86  Total investment in general fixed assets	1,825,534 \$ 2,653,585	5,554,327 \$ 6,382,378

<sup>\*</sup>Records reflecting source from which assets were acquired were not maintained prior to 11-1-86.

## COMPARATIVE STATEMENT OF CHANGES IN GENERAL FIXED ASSETS Year Ended September 30, 2001 and 2000

<u>2001</u>	<u>Buildings</u>	Improvements Other Than Buildings	<u>Equipment</u>	Vehicles	Construction in Progress	Total
General fixed assets, beginning of year, as previously stated	\$ 621,147	\$ 4,381,047	\$ 303,194	\$ 570,523	\$ 506,467	\$ 6,382,378
Additions: General fund revenue (taxes, franchise						
revenue) Grants	-	104,215	6,972 -	-	133,446	111,187 133,446
Reductions: Assets sold	-	_	(47,000)	-	-	(47,000)
Transfer to completed projects	-	5,754	-	-	(5,754)	~
Transfer to Sewer Utility Fund	<del>-</del>	(3,292,267)		<u> </u>	<u>(634,159</u> )	(3,926,426)
General fixed assets, end of year	<u>\$ 621,147</u>	<u>\$ 1,198,749</u>	<u>\$ 263,166</u>	<u>\$ 570,523</u>	<u>\$</u>	<u>\$ 2,653,585</u>
2000						
General fixed assets, beginning of year, as previously stated	\$ 621,147	\$ 3,783,228	\$ 221,655	\$ 546,977	\$ 634,488	\$ 5,807,495
Additions: General fund revenue (taxes, franchise						
revenue) Grants	-	597,819 -	81,539 -	23,546	- 457,697	702,904 457,697
Reductions: Transfer to completed projects	<u>-</u>			<b>5</b> -	<u>(585,718</u> )	(585,718)
General fixed assets, end of year	<u>\$ 621,147</u>	<u>\$ 4,381,047</u>	<u>\$ 303,194</u>	<u>\$ 570,523</u>	<u>\$ 506,467</u>	<u>\$ 6,382,378</u>

#### GENERAL LONG-TERM DEBT ACCOUNT GROUP

To account for unmatured principal amounts on general long-term debt expected to be financed from governmental type funds (except special assessment funds). Payment of maturing obligations, including interest, are accounted for in the debt service funds.

#### STATEMENT OF GENERAL LONG-TERM DEBT Year Ended September 30, 2001

AMOUNT AVAILABLE AND TO BE PROVIDED FOR THE PAYMENT OF GENERAL DEBT	Public Improvement Bonds Series ST-2A	Utility Revenue Bonds	Total
Serial bonds: Amount available in Debt Service Funds	\$ 44,498	\$ 93,075	\$ 137,573
Amount to be provided-sales tax, gas revenue and general revenue	25,502	963,636	989,138
Total available and to be provided	<u>\$ 70,000</u>	<u>\$ 1,056,711</u>	<u>\$ 1,126,711</u>
GENERAL LONG-TERM DEBT PAYABLE			
Serial bonds payable: Sales tax bonds	\$ 70,000	\$ -	\$ 70,000
Sewer maintenance and gas commission revenue bonds	<u>-</u> -	1,056,711	1,056,711
Total long-term debt payable	<u>\$ 70,000</u>	<u>\$ 1,056,711</u>	<u>\$ 1,126,711</u>

COMPLIANCE, INTERNAL CONTROL REPORTS

### McElroy, Quirk & Burch

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CFE - Certified Fraud Examiner
MT - Masters of Taxation
CVA - Certified Valuation Analyst
CFP - Certified Financial Planner

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Honorable Mayor and City Council City of DeQuincy DeQuincy, Louisiana

We have audited the financial statements of the City of DeQuincy, Louisiana as of and for the year ended September 30, 2001, and have issued our report thereon dated November 13, 2001. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Audit Standards, issued by the Comptroller General of the United States.

#### <u>Compliance</u>

As part of obtaining reasonable assurance about whether the City of DeQuincy's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our test disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City of DeQuincy's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. However, we noted certain matters involving the internal control over financial reporting and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect the City of DeQuincy's ability to record, process, summarize and report financial data consistent with the assertions of management in the financial statements. A reportable condition is described in the accompanying schedule of findings and questioned costs as item 01-1.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we do not consider item 01-1 to be a material weakness.

This report is intended for the information of the City, management, and other state and federal audit agencies and is not intended to be and should not be used by anyone other than these specified parties.

Lake Charles, Louisiana

November 13, 2001

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#### SCHEDULE OF FINDINGS AND QUESTIONED COSTS Year Ended September 30, 2001

#### SECTION I - SUMMARY OF AUDITOR'S RESULTS

Financial Statements	
Type of auditor's report issued:	Unqualified
Internal control over financial reporting:	
Material weakness identified?	Yes X No
Reportable condition identified not considered	
to be material weakness?	X YesNone reported
Noncompliance material to financial statements	
noted?	Yes X_No
Federal Awards	
Internal control over major programs:	
Material weakness identified?	Yes X_No
Reportable condition identified not considered	
to be material weakness?	Yes X None reported
Type of auditor's report issued on compliance	
for major programs:	Unqualified
Any audit findings disclosed that are required	
to be reported in accordance with Circular	
A-133, Section .510(a)?	Yes X No
Identification of major <u>programs</u> :	
CFDA Number(s) Name of Federal Program or Clu	uster
40 P60 P10 P10 P1	O
10.760 RUS - Water and Waste Disposal	Systems for Rural Communities
Dollar threshold used to distinguish	
between Type A and Type B programs:	\$ <u>300,000</u>
between type it and type b programs.	4 <u>300100</u>
Auditee qualified as low-risk auditee?	Yes X No
	(continued on next page)

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS Year Ended September 30, 2001 (Continued)

#### SECTION II - FINANCIAL STATEMENT FINDINGS

#### 01-1 Segregation of Duties

Condition: Because of the entity's size and the limited number of

accounting personnel, it is not feasible to maintain a complete

segregation of duties to achieve effective internal control.

Criteria: Effective internal control requires adequate segregation of

duties among client personnel.

Effect: Without proper segregation of duties, errors within the

financial records or fraud could go undetected.

Recommendation: To the extent cost effective, duties should be segregated and

management should attempt to mitigate this weakness by

supervision and review procedures.

Response: We concur with this recommendation. Management has implemented

supervision and review procedures to the extent possible.

#### SCHEDULE OF FINDINGS AND QUESTIONED COSTS Year Ended September 30, 2001 (Continued)

SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No matters were reported.

# SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS Year Ended September 30, 2001

#### 00-1 Budget Violation

Condition: This finding was a reportable condition relating to the

violation of state budget law.

Recommendation: To review the budget on a regular basis and amend accordingly.

Current status: We noted no budget violations during the fiscal year ended

1

September 30, 2001.

#### 00-2 Inadequate Segregation of Duties

Condition: This finding was a reportable condition relating to the entity's

size and limited number of accounting personnel which made it impossible to achieve effective internal accounting control.

Recommendation: Since increasing staff size would not be cost effective, the

auditor recommended that the City's management mitigate this

weakness by its supervision and review procedures.

Current status: The condition still exists, however, it has been mitigated by

the review procedures.